



# Equipment Rental, Decorating, & Labor Rates

## Equipment Rentals

Exhibitor Table Package	\$30.00 Per Event
(1) 8'x30' Table with Linen & Skirt	
(2) Folding Chairs	
(1) Trash Can	
10'x10' Booth Package	\$60.00 Per Event
Black Banjo Pipe & Drape (3' Sides & 8' Back)	
(1) 8'x30' Table with Linen & Skirt	
(2) Folding Chairs	
(1) Trash Can	

\*8'x8' or 8'x10' Booths or 6'x30" Tables Also Available

## Staging

6'x8' Stage Riser	\$50.00 Per Event
4'x8' Performance Riser	\$50.00 Per Event

## Dance Floor

4'x4' Square (Magnet)	\$10.00 Per Event
3'x3' Square (Cam Lock)	\$10.00 Per Event

## Miscellaneous Equipment

Forklift	\$90.00 Per Hour
(UVCC Operator Included and Required)	
Scissor Lift	\$90.00 Per Hour
(UVCC Operator Included and Required)	
6' Retractable Stanchions	\$10.00 Each Per Event
Notepads, Pens & Mints	\$1.00 Per Seat
Baby Grand Piano	\$300 + Tuning Cost (TBD)

## General Labor

Ticket Office Supervisor	\$40.00 Per Hour
Ticket Seller	\$25.00 Per Hour
Ticket Taker or Usher	\$25.00 Per Hour
Coat Check	\$25.00 Per Hour
General Labor	\$25.00 Per Hour
Security Attendant	\$25.00 Per Hour
Overnight Security Attendant	\$37.50 Per Hour
Police Officer	\$110.00 Per Hour
Fire Watch	\$70.00 Per Hour
EMT/Paramedic	See Event Mgr.

(\*4 Hour minimums apply to all rates. Holidays and any labor between 12 AM and 6 AM will be billed at time and a half.)

## Room Changeover / Reset Fees

The UVCC will provide one standard room set per contracted space per event day. A request to add or remove equipment (reset) or a request for a set to change (changeover) during an event day will incur a labor fee of \$32.00 per man hour to accommodate the request. A 4-hour minimum per staff member needed to complete the changeover may apply.

## Miscellaneous Charges

B&W Copies	\$0.10 Each
Color Copies	\$0.40 Each
Display Table with Linen & Skirt*	\$10.00 Each
Chair Cover	\$8.00 Each
Chair Cover with Tie	\$10.00 Each
Table Overlay	\$10.00 Each
Table Runner	\$10.00 Each

\*Price not applicable for vendor tables.

7.45% Sales tax will be added to equipment rentals.  
Rates updated February 1, 2024.